

CANVA PORTFOLIO TEMPLATE INSTRUCTIONS

[Job Portfolio Template](#)

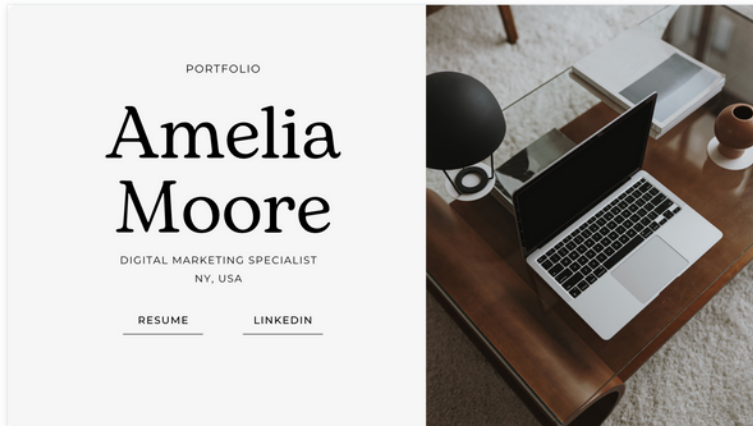
select link above to access template



Access Canva Template Link

Open Canva link provide in the first image after purchase.

A template created by Kyra was shared with you, start designing now



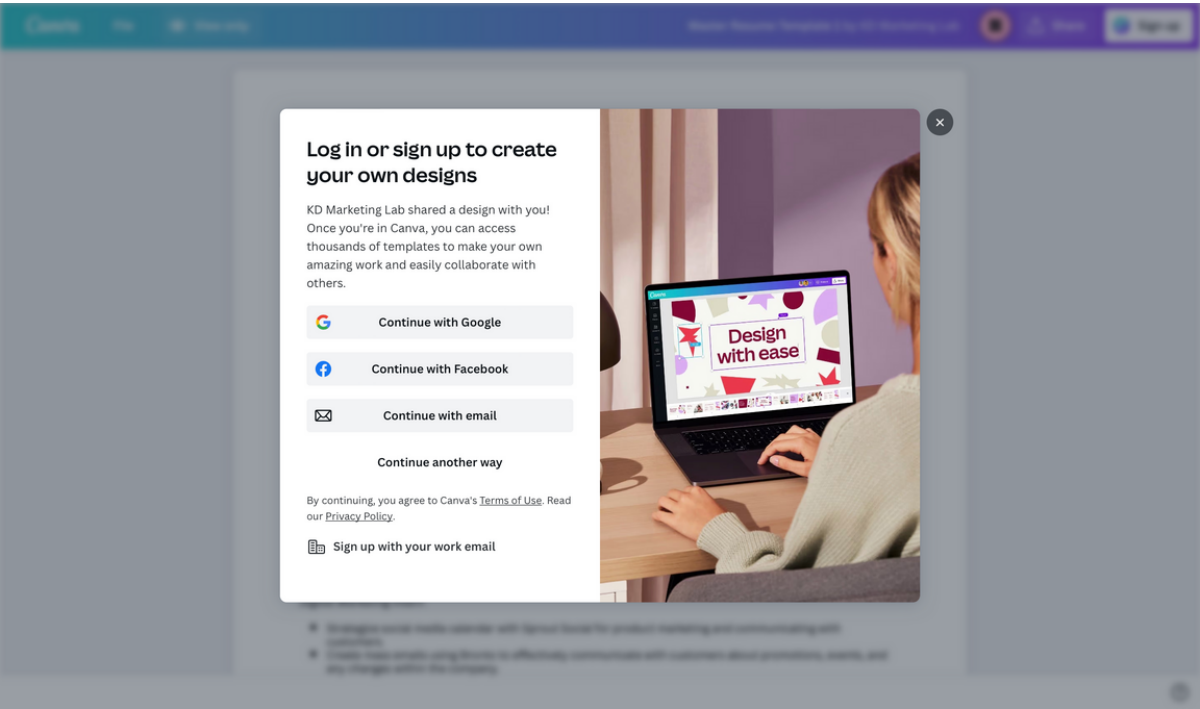
1366 × 768 px

[Use template for new design](#)

2

Use Canva.com To Access

In order to edit your template, you may need to log into Canva. If you do not have a Canva account, you may create one for free!



3

Publishing Instructions

After you are finished editing and ready to download, follow to instructions below:

1. Select PUBLISH WEBSITE at the top right corner of your screen
2. Choose your preferred domain

The screenshot shows the Canva design tool interface. At the top, there's a navigation bar with options like Home, File, View only, Copy of Job Portfolio Template by Kyra Horton, Try Canva Pro, and a user profile icon. Below this is a green notification bar that says "We've locked your design while you publish your website." The main workspace displays a portfolio page for "Amelia Moore" with the title "PORTFOLIO" and "DIGITAL MARKETING SPECIALIST NY, USA". There are buttons for "RESUME" and "LINKEDIN". To the right is a preview of the website on a laptop. On the far right, a "Website" panel is open, titled "Publish to the web". It shows a mobile phone preview of the website. Below the preview, there are options: "Resize on mobile" (checked), "Without navigation" (dropdown), "Publish to" (dropdown), "Free domain" (0/5), "Purchase a new domain" (Buy a new domain through Canva), and "Use my existing domain" (Publish to an existing domain you own). At the bottom of the panel is a "Continue" button. The bottom of the screen shows a footer with "Page 1 / 9", a zoom slider set to 71%, and icons for grid, zoom, and help.

4

Download Instructions

After you are finished editing and ready to download, follow to instructions below:

3. Save WITH NAVIGATION to enable a menu at the top of your portfolio after publishing.
3. Select PUBLISH when complete

NOTE: You must publish your website after revisions in order to share a public URL of your portfolio.

The screenshot displays the Canva interface for publishing a website. The top navigation bar includes 'Home', 'File', 'View only', 'Copy of Job Portfolio Template by Kyra Horton', 'Try Canva Pro', a user profile icon, and icons for 'Preview', 'Publish Website', and 'Share'. A green notification bar states, 'We've locked your design while you publish your website.' The main design area shows a portfolio page for 'Amelia Moore, Digital Marketing Specialist' with a 'RESUME' and 'LINKEDIN' menu. The right sidebar, titled 'Publish to the web', offers three options: 'Free domain' (highlighted with a purple border), 'Purchase a new domain', and 'Use my existing domain'. The 'Free domain' option includes a '0/5' indicator. At the bottom, a purple 'Continue' button is visible.